

Wire Transfer Request Form

Please refer to the attached Quick Reference Guide (QRG) for further assistance in completing the form

SECTION 1: BENEFICIARY INFORMATION

Beneficiary Name:

Street Address Line 1:

Street Address Line 2:

City: (State, Province, Postal Code)

Country:

Beneficiary Email:

Beneficiary Phone Number:

SECTION 2: BENEFICIARY BANK INFORMATION

Name on Account: **(must match Beneficiary Name)**

Bank Name:

BIC/SWIFT/ABA: (8-11 digits alphanumeric)

IBAN or Bank Account Number:

Bank Country:

Country Required Information: (if applicable)

CLABE (Mexico Wires - 18 digits)
BSB Code (Australia Wires - 6 digits)
Transit Code & Institution Number (Canada)

Electronic Funds Transfer Country Requirements should be reviewed for required input concerning CLABE/BSB / Transit Code/ Purpose of Payment / etc.

INTERMEDIARY BANK INFORMATION (if required)

Bank Name:

Bank Country:

BIC/SWIFT/ABA: (8-11 digits)

IBAN or Bank Account Number:

SECTION 3: WIRE INFORMATION

Wire amount:

Currency to be sent:

Invoice Number: (if applicable)

Additional reference details to include with payment: (if applicable)

SECTION 4: WIRE AUTHORIZATION

a. Beneficiary Only

I certify that the information above is correct, that I am an authorized signer or designee of the account listed above, and that I am authorized to provide this information. I hereby request Purdue University to transfer funds to the account and financial institution above.

Printed Name

Signature

Date

b. Purdue Only: Wire will not be processed if this section is incomplete. Please refer to the QRG for instructions on completing and attaching the Bank Verification Form (if required).

The information provided to make this payment has been appropriately verified with the beneficiary. I understand that the Office of Treasury Operations cannot control the date funds are available to the beneficiary.

Printed Name

Department

Purdue Email